

UNITED STATES DISTRICT COURT
CENTRAL DISTRICT OF CALIFORNIA

**READ THIS ORDER CAREFULLY. IT DIFFERS IN
SOME RESPECTS FROM THE LOCAL RULES.**

19 This case has been assigned to Judge Michael W. Fitzgerald. This matter is
20 set for a scheduling conference on the above date. If plaintiff has not already
21 served the operative complaint on *all* defendants, plaintiff *promptly* shall do so
22 and shall file proofs of service within three days thereafter. Defendants also
23 timely shall serve and file their responsive pleadings and file proofs of service
24 within three days thereafter. At the scheduling conference, the Court will set a
25 date by which motions to amend the pleadings or add parties must be heard.

26 The conference will be held pursuant to Rule 16(b) of the Federal Rules of
27 Civil Procedure. The parties are reminded of their obligations under Rule
28 26(a)(1) to disclose information (without awaiting a discovery request), and under

1 Rule 26(f) to confer on a discovery plan not later than 21 days before the
2 scheduling conference and to e-file a “Joint Rule 26(f) Report” with the Court not
3 later than 14 days before the conference. Mandatory paper chambers copies of
4 the Joint Rule 26(f) Report must be delivered to Judge Fitzgerald’s drop box
5 outside the door of Courtroom 1600 by 12:00 p.m. (noon) on the first court day
6 after the e-filing.

7 The Court encourages counsel to agree to begin to conduct discovery
8 actively *before* the Scheduling Conference. At the very least, the parties shall
9 comply fully with the letter and spirit of Rule 26(a) and thereby obtain and
10 produce most of what would be produced in the early stage of discovery, because
11 at the Scheduling Conference the Court will impose strict deadlines to complete
12 discovery.

13 This Court does not exempt parties appearing *in propria persona* from
14 compliance with any of the Local Rules, including Local Rule 16. “Counsel,”
15 as used in this order, includes parties appearing *in propria persona*.

1. Joint Rule 26(f) Report

The Joint Rule 26(f) Report, which shall be filed **not later than 14 days** before the scheduling conference, shall be drafted by plaintiff (unless the parties agree otherwise), but shall be submitted and signed jointly. “Jointly” contemplates a single report, regardless of how many separately-represented parties there are. The Joint Rule 26(f) Report shall specify the date of the scheduling conference on the caption page. It shall report on all matters described below, which include those required to be discussed by Rule 26(f) and Local Rule 26:

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- b. **Subject Matter Jurisdiction:** A statement of the specific basis of

26(a)(2).

- m. **Dispositive Motions:** A description of the issues or claims that any party believes may be determined by motion for summary judgment or motion *in limine*.
 - n. **Settlement/Alternative Dispute Resolution (ADR):** A statement of what settlement discussions or written communications have occurred (**excluding any statement of the terms discussed**). If counsel have received a Notice to Parties of Court-Directed ADR Program (Form ADR-08), the case presumptively will be referred to the Court Mediation Panel or private mediation (at the parties' expense). If the parties jointly desire a settlement conference with the assigned magistrate judge, they should so indicate in their report and the matter will be discussed at the scheduling conference. No case will proceed to trial unless all parties, including an officer (with full authority to settle the case) of all corporate parties, have appeared personally at an ADR proceeding.
 - o. **Trial Estimate:** A realistic estimate of the time required for trial and whether trial will be by jury or by court. Each side should specify (by number, not by name) how many witnesses it contemplates calling. If the time estimate for trial given in the Joint Rule 26(f) Report exceeds four court days, counsel shall be prepared to discuss in detail the estimate.
 - p. **Trial Counsel:** The name(s) of the attorney(s) who will try the case.
 - q. **Independent Expert or Master:** Whether this is a case where the Court should consider appointing a master pursuant to Rule 53 or an independent scientific expert. (The appointment of a master may be especially appropriate if there are likely to be substantial discovery disputes, numerous claims to be construed in connection with a

1 summary judgment motion, a lengthy *Daubert* hearing, a resolution
2 of a difficult computation of damages, etc.).

- 3 r. **Timetable: Complete the Schedule of Pretrial and Trial Dates**
4 **form attached as Exhibit A to this Order and attach it to the**
5 **Joint Rule 26(f) Report.** The entries in the “Weeks Before Trial”
6 column reflect what the Court believes are appropriate for most cases
7 and will allow the Court to rule on potentially dispositive motions
8 sufficiently in advance of the pretrial conference. The form is
9 designed to enable counsel to ask the Court to set different (earlier)
10 last dates by which the key requirements must be completed. Each
11 side should write in the month, day, and year it requests for each
12 event. *E.g.*, for the expert discovery cut-off it might be “10/15/12”
13 for plaintiff and “10/29/12” for defendant, if they cannot agree. At
14 the conference, the Court will review this form with counsel. Each
15 entry proposing Court dates shall fall on a Monday, except the trial
16 date, which is a Tuesday. Counsel should insure that requested dates
17 do not fall on a holiday. In appropriate cases the Court will order
18 different dates after it hears from counsel. The discovery cut-off
19 date is the last day by which all depositions must be completed,
20 responses to previously-served written discovery must be provided,
21 and motions concerning discovery disputes must be heard. The cut-
22 off date for motions is the last date on which motions may be **heard**,
23 not filed. The Court is not likely to continue this date and will not
24 do so unless the trial date also is continued.
25 s. **Other issues:** A statement of any other issues affecting the status or
26 management of the case (*e.g.*, unusually complicated technical or
27 technological issues, disputes over protective orders, extraordinarily
28 voluminous document production, non-English speaking witnesses,

1 ADA-related issues, discovery in foreign jurisdictions, etc.) and any
2 proposals concerning severance, bifurcation, or other ordering of
3 proof.

4 The Joint Rule 26(f) Report should set forth the above-described
5 information under section headings corresponding to those in this Order.

6 **2. Scheduling Conference**

7 Scheduling conferences will be held in Courtroom 1600, 312 North Spring
8 Street. Counsel shall comply with the following:

- 9 a. Participation: Although the Court would prefer lead trial attorney's
10 attendance at the scheduling conference, it is not required. However,
11 if lead trial counsel does not attend, any attorney appearing on his or
12 her behalf must be prepared to discuss the case and authorized to
13 address scheduling with the Court and opposing counsel.
- 14 b. Continuance: A continuance of the scheduling conference will be
15 granted only for good cause.

16 **3. Notice to be Provided by Counsel**

17 Plaintiff's counsel or, if plaintiff is appearing *pro se*, defendant's counsel,
18 shall provide this Order to any parties who first appear after the date of this Order
19 and to parties who are known to exist but have not yet entered appearances.

20 **4. Disclosures to Clients**

21 Counsel are ordered to deliver to their respective clients a copy of this
22 Order and of the Court's trial order, which will contain the schedule that the
23 Court sets at the scheduling conference.

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26 **5. Court's Website**

27 Copies of this and all other orders of this Court that may become applicable
28 to this case are available on the Central District of California website, at

1 www.cacd.uscourts.gov, under “Judge’s Procedures and Schedules.” Copies of
2 the Local Rules are available on the website.¹

4 The Court thanks the parties and their counsel for their anticipated
5 cooperation in complying with these requirements.

7 IT IS SO ORDERED.

9 || Dated: March 8, 2013

MICHAEL W. FITZGERALD
United States District Judge

¹ They may also be purchased from one of the following:

Los Angeles Daily Journal
915 East First Street
Los Angeles, CA 90012

West Publishing Company
50 West Kellogg Blvd.
St. Paul, MN 55164-9979

Metropolitan News
210 South Spring Street
Los Angeles, CA 90012

JUDGE MICHAEL W. FITZGERALD
SCHEDULE OF PRETRIAL AND TRIAL DATES WORKSHEET

Case No.				
Case Name				
Matter	Plaintiff(s)' Date mo / day / year	Defendant(s)' Date mo / day / year	Court Order	
[] Jury Trial or [] Court Trial (Tuesday at 8:30 a.m.) Duration Estimate: _____ Days				
Final Pretrial Conference [LR 16] and Hearing on Motions <i>In Limine</i> (Monday at 11:00 a.m. -- <u>three (3) weeks</u> before trial date) Motions <i>In Limine</i> must be filed <u>three (3) weeks</u> before this date; oppositions are due <u>two (2) weeks</u> before this date; no reply briefs.				
Event	Weeks Before Trial	Plaintiff(s)' Date mo / day / year	Defendant(s)' Date mo / day / year	Court Order
Last Date to Hear Motion to Amend Pleadings / Add Parties				
Non-Expert Discovery Cut-Off (at least 4 weeks before last date to hear motions)	18			
Expert Disclosure (Initial)				
Expert Disclosure (Rebuttal)				
Expert Discovery Cut-Off	14 *			
Last Date to Hear Motions (Monday at 10:00 a.m.)	14			
Last Date to Conduct Settlement Conference	12			
<u>For Jury Trial</u> ◆ File Memorandum of Contentions of Fact and Law, LR 16-4 ◆ File Exhibit and Witness Lists, LR 16-5.6 ◆ File Status Report Regarding Settlement ◆ File Motions <i>In Limine</i>	6			
<u>For Jury Trial</u> ◆ Lodge Pretrial Conference Order, LR 16-7 ◆ File Agreed Set of Jury Instructions and Verdict Forms ◆ File Statement Regarding Disputed Instructions, Verdicts, etc. ◆ File Oppositions to Motions <i>In Limine</i>	5			
<u>For Court Trial</u> ◆ Lodge Findings of Fact and Conclusions of Law, LR 52, and Summaries of Direct Testimony	3			

* The parties may choose to cut off expert discovery prior to MSJ briefing.

ADR [LR 16-15] Selection:

Attorney Settlement Officer Panel Private Mediation Magistrate Judge (with Court approval)

EXHIBIT A